



MOUNT LEMMON FIRE DISTRICT

13170 N. Oracle Control Rd. Mt. Lemmon, AZ 85619-Office.520.576.1201-Fax.576.3095
CHAIR: TODD CANALE - CLERK: TOM MCNURLIN - TREASURER: TERI CARPENTER
MEMBER: JOHN "MITCH" CUSOLITO - MEMBER: SCHUPBACH - CHIEF JOE GUNIA

REGULAR MEETING AGENDA

The Mount Lemmon Fire District Governing Board will meet in Public Session for a Regular Meeting on **April 21, 2025, at 4:00 pm**, at Mount Lemmon Community Center Located at 12949 N. Sabino Canyon Park, Mt. Lemmon, Arizona.

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Mount Lemmon Fire District Governing Board and to the general public that the Mount Lemmon Fire District will hold a meeting 12949 N. Sabino Canyon Park on April 21, 2025, at 4:00 P.M. Board Members may attend by telephonic conference <https://meet.google.com/jin-urxz-pgb?hs=122&authuser=1> OR BY DIALING (774) 260-5369 PIN: 286 575 552#. The Board Room will be open and available at 3:45 P.M. The Board may vote to go into an executive session on any agenda item. Pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters set forth in the agenda item.

The following topics will be subject to Governing Board consideration, discussion, approval, or other action. All items on the agenda are set for possible action. The order of the agenda may be changed by order of the Board.

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Date of next meeting June 16, July 21, Aug. __2025 at __a.m./p.m.**
4. **Call to Public**

Consideration of comments from the public. Those wishing to address Mt. Lemmon Fire District need not request permission in advance. Due to Arizona's Open Meeting Law, the Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public, unless it is already on the agenda. However, individual Board Members may respond to criticism directed at them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future Agenda.

5. **Minutes of April 21, 2025, regular meeting.**

6. **Reports and Correspondence**

- A. **Financial Report**

- B. **Fire Chief's Report** This is a summary of the activities of the Fire Chief concerning the Districts Fire/Rescue Operations, Administrative Services, and Support Services.

7. **New Business:**

- A. **Open Meeting Law**

8. **Unfinished Business**

- A. **Station 310 Remodel/Expansion**

9. **Public Hearing on the Mount Lemmon District Budget for Fiscal Year 2026.**

This is an opportunity for the public to address the Board, make comments, and ask questions regarding the budget. Please state your name and address. Comments are limited to 3 minutes.

- A. **Open Public Meeting**
 - B. **Close Public Meeting**

10. **Fiscal Year 2026 Budget Adoption**

11. **Reports of Board Members**

12. **Adjournment**

The Mount Lemmon Fire District Board may vote to go into Executive Session on any agenda item pursuant to ARS §38-431.03 (A) (3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. Pursuant to Board Policy, from time to time, it might be necessary for a Board Member to attend a Board meeting via speakerphone. The Mount Lemmon Fire District is accessible to persons with disabilities. In compliance with the Americans with Disabilities Act (ADA), those persons with special needs, such as large-type face print or other reasonable accommodations, may request those through the Mt. Lemmon Fire District by emailing chief@mlfdaz.org, before the meeting. **Posted By: Chief Joe Gunia on 5/12/25, 11am**

PROPOSED BUDGET FY 2026

1. Enter fire district name
2. Select the county of the fire district
3. Select the budget year

Mount Lemmon Fire District

Pima
2026



We, the undersigned, hereby certify that the Fire District has not incurred any debt or liability in excess of taxes levied and to be collected and the monies actually available and unencumbered at this time in the district general fund, except for those liabilities as prescribed in A.R.S. §§48-805(B)(2) and (3), 48-806, and 48-807. Additionally, we hereby certify that the Fire District has complied with A.R.S. §48-805.02(F).

4. District chairperson: _____ District clerk: _____ Date: _____
SIGNED SIGNED

A. Calculation of the tax year 2025 secondary property tax rate for fiscal year 2026 operations:

Adjustment to secondary property tax levy for territory annexed during the tax year 2024 (A.R.S. §48-807[I])

A.1 Net assessed value of annexed property in tax year 2024	\$ -		
A.2 Actual tax year 2024 secondary property tax rate	\$ -	per \$100 AV	
A.3 Annexed property tax limit adjustment in tax year 2025	\$ -		Check box if newly merged or consolidated: <input type="checkbox"/>

Tax year 2025 secondary property tax information (A.R.S. §48-807[K])

A.4 Tax year 2025 Assessed Value (AV) in the Fire District	\$ 16,048,363
A.5 Actual tax year 2024 secondary property tax levy	\$ -
A.6 Maximum allowed tax year 2024 secondary property tax levy	\$ 601,814

Calculation of the allowable tax year 2025 secondary property tax levy (A.R.S. §48-807[F])

A.7 Line A.6 multiplied by 1.08 (A.R.S. §48-807[F])	\$ 649,959
A.8 Maximum allowable tax year 2025 levy limit (A.7 + A.3)	\$ 649,959
A.9 Allowable tax year 2025 secondary tax rate	\$ 4.0500 per \$100 AV
A.10 Maximum allowable tax year 2025 secondary tax rate (lesser of A.9 or §3.75)	\$ 3.7500 per \$100 AV
A.11 Maximum allowable tax year 2025 secondary tax levy	\$ 601,814
A.12 Tax year 2024 excess levy or collections: (A.R.S. §48-807[J])	\$ -
A.13 Tax year 2025 maximum allowable levy limit (A.11 - A.12)	\$ 601,814

Calculation of the proposed tax year 2025 secondary property tax rate for fiscal year 2026 operations

A.14 Total budgeted expenses in fiscal year 2026 (Budget tab, line 51)	\$ 808,485
A.15 Less—Unrestricted unencumbered carryforward (Budget tab, line 1)	\$ -
A.16 Less—Revenues from sources other than direct property tax	\$ 171,457
A.17 Less—Interest and principal expense for Bonds (Budget tab, lines 38 & 39)	\$ -
A.18 Tax year 2025 tax levy needed for operations (A.14 - (A.15 + A.16 + A.17))	\$ 637,028
A.19 Tax year 2025 tax rate needed for operations:	\$ 3.9694 per \$100 AV
A.20 Tax year 2025 maximum allowable levy rate (A.13/(A.4/100)):	\$ 3.7500 per \$100 AV
A.22 Proposed tax year 2025 secondary property tax rate for fiscal year 2026 operations	\$ 3.7500 per \$100 AV

Calculation of the proposed 2025 secondary property tax rate for the repayment of bonds (A.R.S. §48-806)

A.23 Tax year 2025 secondary property tax levy needed for the repayment of bonds	\$ -
A.24 Tax year 2025 secondary property tax rate needed for the repayment of bonds	\$ - per \$100 AV

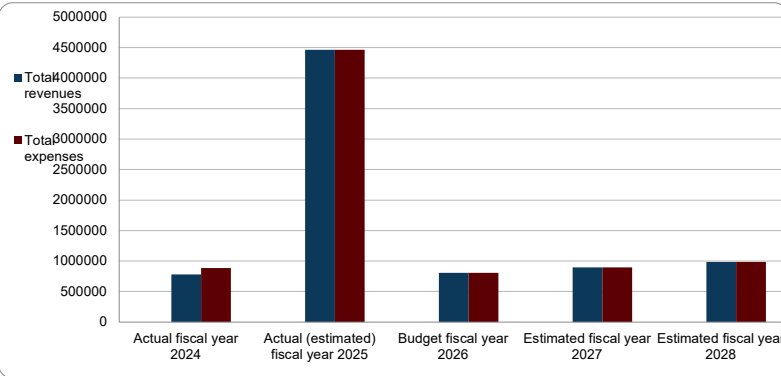
Summary for fiscal years 2024 through 2028:

Special study

No study of merger, consolidation, or joint operating alternative is required

If the district's total estimate of expenses exceeds its total estimate of revenues for any fiscal year, A.R.S. §48-805.02(D)(15) requires the district include a study of merger, consolidation, or joint operating alternative. The Fire District is not required to include a study as their estimated expenses are not greater than budgeted revenue for any fiscal year.

Revenue and expense chart will populate automatically based on the Budget tab



Year	Total revenues	Total expenses
Actual fiscal year 2024	\$ 781,233	\$ 885,357
Actual (estimated) fiscal year 2025	\$ 4,464,152	\$ 4,464,152
Budget fiscal year 2026	\$ 808,492	\$ 808,485
Estimated fiscal year 2027	\$ 896,944	\$ 896,919
Estimated fiscal year 2028	\$ 985,405	\$ 985,404

Budget

The Board of the Mount Lemmon Fire District will conduct a public hearing concerning the above proposed budget at its regular meeting Monday, May 19, 2025, starting at 4:00 pm. The meeting will take place at Mount Lemmon Community Center Located at 12949 N. Sabino Canyon, Mt. Lemmon, AZ 85619. Copies of the proposed budget are available upon email request at chief@mlfdaz.org.

Date of posting: May 22, 2025

Posted by:
 Joe Gunia, Fire Chief

	Actual fiscal year 2024	Actual (estimated) fiscal year 2025	Budget fiscal year 2026	Estimated fiscal year 2027	Estimated fiscal year 2028
Financial resources available at July 1					
1. Beginning fund balance/(deficit)—unrestricted unencumbered				-	-
2. Beginning fund balance—restricted				-	-
Revenues					
3. Secondary property tax revenue	502,791.00	\$ 601,814	\$ 637,035	718,407.10	785,312.50
4. Fire district assistance tax	\$ 96,050	\$ 120,363	\$ 127,407	147,259.92	163,042.19
5. Wildland	\$ -	\$ -	\$ -	-	-
6. Operating revenues	\$ 110,012	\$ 24,500	\$ 24,500	14,978.11	15,000.00
7. Grants	\$ -	\$ -	\$ -	-	-
8. Bonds	\$ -	\$ -	\$ -	-	-
9. Interest	\$ 41,517	\$ 50	\$ 50	50.00	50.00
10. Donations	\$ -	\$ -	\$ -	-	-
11. Miscellaneous	\$ 30,863	\$ 17,999	\$ 19,500	16,249.19	22,000.00
12. Other (specify) Renovation_____	\$ -	\$ 3,699,426		-	-
Other (specify)_____				-	-
Other (specify)_____				-	-
Other (specify)_____				-	-
Other (specify)_____				-	-
13. Total financial resources available	\$ 781,233	\$ 4,464,152	\$ 808,492	\$ 896,944	\$ 985,405
Expenses					
14. Personnel:					
15. Estimated number of full-time employees (FTE) in 2026:			7		
16. Salaries & wages	\$ 424,409	\$ 461,279	\$ 481,144	512,403.63	540,082.25
17. Health insurance	\$ 38,917	\$ 48,409	\$ 62,931	80,044.75	102,934.75
18. Pension & other retirement benefits	\$ 63,351	\$ 63,380	\$ 68,784	71,732.13	76,327.43
19. Other (specify) <u>Workman's Compensation</u>	\$ 29,322	\$ 36,145	\$ 31,000	32,400.41	30,826.25
Other (specify) <u>Payroll Taxes</u>	\$ 8,296	\$ 10,602	\$ 10,701	12,238.22	13,174.37
Other (specify)_____	\$ 6,114	\$ 18,300	\$ 19,700	40,085.89	62,360.00
20. Total personnel expenses	570,409.00	638,115.00	674,260.00	748,905.02	825,705.06
Operating:					
21. Fuel	\$ 25,723	\$ 12,000	\$ 12,000	8,799.05	7,625.50
22. Tools & minor equipment	\$ -	\$ -	\$ -	-	-
23. Contracted services	\$ -	\$ -	\$ -	-	-
24. Supplies	\$ 48,978	\$ 8,000	\$ 9,000	5,797.52	5,128.40
25. Vehicle repair	\$ 46,778	\$ 20,686	\$ 25,000	20,634.54	20,984.59
26. Training & prevention	\$ -	\$ -	\$ -	-	-
27. Maintenance & repair—operating	\$ 850	\$ 3,000	\$ 3,000	6,794.12	11,090.40
28. Communications	\$ 4,070	\$ 5,000	\$ 5,000	5,571.25	5,889.51
29. Contingencies & emergencies				-	-
30. Other (specify)_____				-	-
Other (specify)_____				-	-
Other (specify)_____				-	-
31. Total operating expenses	126,399.00	48,686.00	54,000.00	47,596.49	50,718.40
Capital:					
32. Land, building, & construction	\$ -	\$ -	\$ -	-	-
33. Vehicles	\$ -	\$ -	\$ -	-	-
34. Lease payments	\$ -	\$ -	\$ -	-	-
35. Machinery & equipment	\$ -	\$ -	\$ -	-	-
36. Maintenance & repair—capital	\$ -	\$ -	\$ -	-	-
37. Reserve for future years—carryforward	\$ -	\$ -	\$ -	-	-
38. Debt service—principal	\$ -	\$ -	\$ -	-	-
39. Debt service—interest	\$ -	\$ -	\$ -	-	-
40. Other (specify) <u>Renovation Capital Project</u>	\$ 134,365	\$ 3,699,426	\$ -	-	-
Other (specify)_____				-	-
Other (specify)_____				-	-
41. Total capital expenses	134,365.00	3,699,426.00	-	-	-
Administrative:					
42. Administrative equipment	\$ -	\$ -	\$ -	-	-
44. Insurance	\$ 19,578	\$ 30,000	\$ 30,000	37,984.98	43,040.14
45. Utilities	\$ 14,315	\$ 22,000	\$ 22,000	27,905.34	29,000.00
46. Professional services	\$ 13,968	\$ 16,700	\$ 17,000	18,815.21	19,988.72
47. Subscriptions, dues, fees	\$ -	\$ -	\$ -	-	-
48. General administrative expenses	\$ 6,323	\$ 9,225	\$ 11,225	15,712.00	16,952.00
49. Other (specify)_____				-	-
Other (specify)_____				-	-
Other (specify)_____				-	-
50. Total administrative expenses	54,184.00	77,925.00	80,225.00	100,417.54	108,980.86
51. Total expenses	\$ 885,357	\$ 4,464,152	\$ 808,485	\$ 896,919	\$ 985,404